

**CITY OF WILBURTON**  
REGULAR SCHEDULED MEETING  
December 10, 2020

Public Notice posted December 9, 2020, 2:00p.m.  
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the **10<sup>th</sup> day of December 2020** at **5:30p.m.** with Mayor Stephen Brinlee presiding. The Roll Call was conducted with the following verbal responses.

**ROLL CALL:**

City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS via ZOOM	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	ABSENT		

**CITIZEN COMMENTS:**

There were no sign ins on the Citizen Comment.

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 12, 2020.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE NOVEMBER 2020 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS DECEMBER 11, 2020 THROUGH JANUARY 14, 2021.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE FIRST THREE (3) ITEMS ON THE AGENDA.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	<i>Abstain</i>
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

- 4. DISCUSS AND TAKE ACTION TO APPROVE PSO SUPPLEMENTAL EASEMENT AND RIGHT OF WAY IN SECTION 8, TOWNSHIP 5N, RANGE 19E IN LATIMER COUNTY.**

City Attorney Richard Lerblance stated this tract of land is a continuation eastward of easement needed by PSO to install additional poles toward Red Oak. Councilman Haynes corrected the Agenda item to read, "Section 10,..." not Section 8, as stated,

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE PSO SUPPLEMENTAL EASEMENT AND RIGHT OF WAY IN SECTION 10, TOWNSHIP 5N, RANGE 19E IN LATIMER COUNTY.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	<i>Abstain</i>
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

- 5. DISCUSS AND TAKE ACTION TO APPROVE RIGHT OF WAY PERMITS FOR US CELLULAR.**

City Attorney Lerblance stated the permits are for a new cell tower. There are several unanswered questions such as cost, location, and infringement on adjacent property. He suggested that a US Cellular representative be requested to attend the next City Council Meeting to answer any questions.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO TABLE ACTION ON RIGHT OF WAY PERMITS FOR US CELLULAR BASED ON ADVICE FROM CITY ATTORNEY.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	<i>Abstain</i>
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

**6. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 20-1248, AUTHORIZE OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) TO DISTRIBUTE \$23,167.39.**

City Clerk Blankenship stated this resolution allows OMAG to apply these excess funds from 2018 in escrow to the current balance.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE RESOLUTION 20-1248, AUTHORIZE OMAG TO DISTRIBUTE \$23,167.39.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	<i>Abstain</i>
HAYNES	Yes	KENDALL	Yes
SIMS	ABSENT		

**7. DISCUSS AND TAKE ACTION TO APPROVE OPENING OF CHECKING ACCOUNT AT LATIMER STATE BANK TO COMPLY WITH US DEPARTMENT OF AGRICULTURE (USDA) REQUIREMENTS FOR WILBURTON POLICE DEPARTMENT (WPD) GRANT.**

City Clerk Blankenship stated this requirement was not known until a recently received USDA grant compliance check list. We should have opened a separate transaction account when the grant was first initiated.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE OPENING OF CHECKING ACCOUNT AT LATIMER STATE BANK TO COMPLY WITH USDA REQUIREMENTS FOR WPD GRANT.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	<i>Abstain</i>
HAYNES	Yes	KENDALL	Yes
SIMS	ABSENT		

**NOTE: Councilman Sims arrived for the Council Meeting.**

**8. DISCUSS AND TAKE ACTION TO APPROVE MAKING SURPLUS 3ea WPD PATROL CARS: 2012 Dodge Charger-VIN #2C3CDXAT8CH251985 (Motor is No Good); 2009 Dodge Charger- VIN #283KA43T79H533766; 2015 Ford Taurus- VIN #1FAHP2MT8FG150054.**

CH Bias stated there is one vehicle, his former Explorer, that will be retained as a spare vehicle. With the last vehicle purchase, the department is in very good shape with patrol cars.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE MAKING SURPLUS 3ea WPD PATROL CARS: 2012 Dodge Charger-VIN #2C3CDXAT8CH251985 (Motor is No Good); 2009 Dodge Charger-VIN #283KA43T79H533766; 2015 Ford Taurus-VIN #1FAHP2MT8FG150054.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	<i>Abstain</i>
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**9. NEW BUSINESS.**

There was no New Business to address.

**10. ADJOURN.**

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO ADJOURN AT 5:47pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	<i>Abstain</i>
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

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**CINDEE BLANKENSHIP, City Clerk**

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**STEPHEN BRINLEE, Mayor**

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**ALLEN LITTLEJOHN, Ward 1**

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**TERRY HAYNES, Ward 2**

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**DOUG SIMS, Ward 3**

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**MAE MINGS, Ward 4**

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**JULIA KENDALL, Ward 5**